



March 2018 new

Faculty of Natural Sciences

Dear New Student,

welcome to study at the Faculty of Natural Sciences (LUO), home to the Master's degree programme in Computational Big Data Analytics (CBDA) and the Master's degree programme in Software Development (SDE)!

Please find below instructions on how to confirm the study place offered and how to register:

(0. ONLY FOR THOSE GETTING A NOTIFICATION OF CONDITIONAL ACCEPTANCE. Please send an officially attested copy in the original language and an official translation into English of your Bachelor's degree diploma and final transcript to the University of Tampere (UTA) Admissions Office by **31 July 2018**. **Otherwise your conditional acceptance expires.** After getting the copies, UTA will send your letter of acceptance.)

1. Confirm that you accept the study place offered. Either the signed confirmation form attached to your letter of acceptance, or the online confirmation at Studyinfo.fi must reach UTA by **24 April 2018** at 3 p.m. (GMT+2). **Otherwise you will lose the place offered.** Those conditionally accepted who send the officially attested diploma copy to us by July will only then get a PDF confirmation form and their own confirmation deadline mentioned above. If you send the confirmation form scanned by email, the address is admissions@uta.fi (please cc also kirsi-marja.tuominen@uta.fi). If you received a UTA grant, remember to confirm the grant by sending the requested form by 24 April 2018.

2. At arrival submit your original Bachelor's degree certificate and transcript, and original language test score report (latter if applicable) at the Admissions Office for inspection. We need to verify your original educational documents using some technical instruments. After the inspection you will get a document testifying that you have shown your original documents, and you must show this document when registering at UTA's Registrar's Office.

3. Pick up your orientation package including registration papers at the International Office (room A129) in the UTA main building.

4. Go to a bank and pay the Tamy Student Union fee of 116 euros and keep the receipt for registration. Even if you are requested to pay tuition fees or get a UTA grant, you must join the Student Union and pay their membership fee once a year.

5. Register in the Registrar's Office in the UTA main building (room A121) during **1-31 August**. **Otherwise you will lose the place offered.**

Tuition fees and scholarships: tuition fee payers and grant recipients receive separate instructions by email.

Permission to be absent during the first year: It is not possible to transfer the study place from one year to the next. Only if you are pregnant, seriously ill or due to serve in the Finnish army, you may make an application to register absent for the first academic year. Please contact Ms. Kirsi Tuominen for more information on this as soon as possible, as the deadlines above are valid in this case also.

Late arrivals: We are sorry, but late arrivals are **not allowed**. You must arrive by the Orientation Course for new international students starting on 20 August 2018. The Orientation Course offers both information and the chance to meet fellow students and programme teachers. The Orientation Course is compulsory for new degree students and is credited accordingly.

Academic advisors: You will have a programme academic advisor (see below) to help with the academic content of the programme. From late August, the academic advisor advises you on the programme studies.

Full information package for new degree students is available at UTA page <http://www.uta.fi/admissions/admissions/admitted-students>.



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In case you have queries or problems please contact the persons below. We are always happy to help you! The staff here is friendly and easy to approach.

Welcome to live in the green and beautiful city of Tampere!

Best regards,

LUO staff

CONTACT INFORMATION

All staff members below have their offices in the UTA central campus, Pinni B building.

Contact information on queries concerning

- **practical matters connected with starting the studies, language studies, UTA grants, tuition fees, residence permit etc.:**

Coordinator (Ms.) Kirsi Tuominen, Faculty Office, Faculty of Natural Sciences

Street address: Kanslerinrinne 1, Pinni B Building room B1057

Tel. +358 (0)50 318 6688

kirsi-marja.tuominen@uta.fi

Contact information on queries concerning

- **practical matters (peer support from fellow students):**

All international students get a **student tutor** from a student association to help with practical things. The Luuppi student association <https://www.luuppi.fi/index.ph?lang=en> is for Computer Sciences, Mathematics and Statistics students. Luuppi is affiliated to the UTA Student Union Tamy.

Contact information on queries concerning

- **the teaching and academic content of the Computational Big Data Analytics programme:**

Prof. (Mr.) Martti Juhola and Prof. (Mr.) Jaakko Peltonen, Faculty of Natural Sciences

Street address: Kanslerinrinne 1, Pinni B Building rooms B1026 and B0023

Martti.Juhola@uta.fi and Jaakko.Peltonen@uta.fi

Contact information on queries concerning

- **the teaching and academic content of the Software Development programme:**

Dr. (Ms.) Zheyang Zhang, Faculty of Natural Sciences

Street address: Kanslerinrinne 1, Pinni B Building room B1034

zheyang.zhang@uta.fi

Postal address: Faculty of Natural Sciences, FI-33014 University of Tampere, Finland

[University campus maps](#)