



UNIVERSITY OF TAMPERE (UTA)
TAMPERE UNIVERSITY OF TECHNOLOGY (TUT)
TAMPERE UNIVERSITY OF APPLIED SCIENCES (TAMK)

Student Guidelines for SITR Studies

1. SITR studies refer to studies for which UTA, TUT and TAMK grant cross-institutional study rights to their international students. (See the SITR contract.)¹
2. The student can select SITR studies only after arriving in Finland and enrolling at the Primary Host institution. Studies may be selected from the other SITR institutions only if they are approved by the student's home institution.²
3. The SITR studies available and the electronic application system are to be found at **SITR Course Catalogue** (<http://www.uta.fi/sitr/courses>). The student applies for the studies electronically. If necessary students may contact the SITR info by e-mail at sitr.info@uta.fi.
4. The student shall check the course descriptions to see if there are prerequisites and explain in the electronic application how s/he fulfils them.
5. The maximum amount of SITR studies per semester is 10-12 credits (max. 40% of exchange studies).
6. After having sent in the application form the student will be informed by what date s/he will be notified of acceptance. If the student is not accepted s/he cannot participate.
7. The student receives a notification of acceptance/ rejection by e-mail. Those who are accepted will receive instructions for enrolment. On receipt of the acceptance the student must confirm or cancel his/her participation on the course according to the instructions.
8. The student shall get a confirmation from his/her home university about the suitability of the selected SITR studies (Study Plan/Learning Agreement).
9. The student is registered as a "SITR student" at the Secondary Host institution according to instructions supplied. After registering s/he gets the right to attend the course specified in the acceptance message. S/he will also be granted access to the computer and library facilities and will get a user ID needed for completing the studies according to the procedure of the institution concerned.
10. The student will receive a separate transcript of records for studies taken at the Secondary Host institution. S/he applies for a transcript of records at each university at which s/he has completed studies in the Tampere Region.³

(Updated 23 August 2010)

¹ Starting from the autumn term 2008 also the international degree students studying in the international study programmes of UTA, TUT or TAMK are eligible to apply for the SITR studies. In their case the term "Primary Host institution" means their home institution in the Tampere Region.

² In other words: Check already in beforehand that your home university approves each course you are going to take.

³ This means that you may get two or three separate transcript of records during your exchange period.